

Government of India  
Ministry of Road Transport & Highways  
(EAP Zone)

NH-24035/4/2008-P&M/PIC -EAP

dated 13.11.2014

To

1. The Principal Secretaries/ Secretaries of all States / UTs Public Works Department dealing with National Highways, other Centrally Sponsored Schemes & State Schemes.
2. The Engineers-in-Chief and Chief Engineers of Public Works Departments of States / UTs dealing with National Highways, other Centrally Sponsored Schemes & State Schemes.
3. Director General (Border Roads), Seema Sadak Bhawan, Ring Road, New Delhi-10.
4. The Chairman, National Highways Authority of India (NHAI), G-5&6, Sector-10, Dwarka, New Delhi – 110 075.

**Sub: Guidelines regarding procedures to be adopted for invitation of tenders and qualification of Contractors for execution of Road and Bridge works on National Highways and Centrally Financed Schemes – Modifications in the procedures.**

Sir,

Guidelines regarding procedures to be adopted for invitation of tenders and qualification of Contractors for execution of Road and Bridge works on National Highways and Centrally Financed Schemes were issued vide Ministry's circular dated 27.11.2009 and amended vide addendum dated 16.03.2010 & 21.05.2010. The matter has since been reviewed in the Ministry in the light of performances and outcomes observed in the past years and following has been decided with the approval of the competent authority.

- (i) Bids / RFQ for the works costing upto Rs. 100 crores may be invited by state PWD /BRO using the requisite bidding document & procedure applicable for subject work.
- (ii) Bids/ RFQ for the works costing more than Rs. 100 crores shall be invited in the Ministry by the concerned Superintending Engineer of the project zone/ Regional Officer of the Ministry / Project Director PIU of the Ministry in the state.
- (iii) The opening and evaluation of Bids / RFQ shall be done by the evaluation committee as mentioned below:

**(A) Projects costing more than Rs. 5 crore and up to Rs. 25 crore:**

- |   |   |                  |
|---|---|------------------|
| (i) Chief Engineer (National Highways) of the concerned State                         | - | Chairman         |
| PWD / equivalent  |   |                  |
| (ii) Regional Officer, M/o Road Transport & Highways dealing with the State concerned | - | Member           |
| (iii) Superintending Engineer (concerned NH Circle), State PWD                        | - | Member           |
| (iv) Executive Engineer (concerned NH Circle), State PWD                              | - | Member Secretary |



**(B) Projects costing Rs. 25 crore and up to Rs. 100 crore:**

- |   |   |                  |
|---|---|------------------|
| (i) Chief Engineer (National Highways) of the concerned State PWD / equivalent        | - | Chairman         |
| (ii) Regional Officer, M/o Road Transport & Highways dealing with the State concerned | - | Member           |
| (iii) Superintending Engineer (concerned NH Circle), State PWD                        | - | Member           |
| (iv) Executive Engineer (concerned NH Circle), State PWD                              | - | Member Secretary |

**The evaluated bids then shall then be examined by a screening committee having the following composition**

- |   |   |                  |
|---|---|------------------|
| (i) Chief Engineer, M/o Road Transport & Highways dealing with the State concerned          | - | Chairman         |
| (ii) Chief Engineer (National Highways) in the State concerned                              | - | Member           |
| (iii) Regional Officer, M/o Road Transport & Highways dealing with the State concerned      | - | Member           |
| (iv) Representative of Finance Division of M/o Road Transport & Highways                    |   | Member           |
| (v) Superintending Engineer, M/o Road Transport & Highways dealing with the State concerned | - | Member Secretary |

**(C) Projects costing more than Rs. 100 crore:**

- |  |   |                  |
|--|---|------------------|
| (i) Chief Engineer, M/o Road Transport & Highways dealing with the State concerned                           | - | Chairman         |
| (ii) Chief Engineer (National Highways) in the State concerned   | - | Member           |
| (iii) Representative of Finance Division of M/o Road Transport & Highways                                    | - | Member           |
| (iv) Regional Officer / Project Director, PIU M/o Road Transport & Highways dealing with the State concerned | - | Member           |
| (v) Superintending Engineer, M/o Road Transport & Highways dealing with the State concerned                  | - | Member Secretary |

... contd



As outlined in Para 'B' & 'C' above, technical & financial bids for National Highway and centrally sponsored projects costing above Rs. 25 crores will be screened / evaluated by the screening / evaluation committee in the Ministry and the Chief Engineer of the concerned project zone will obtain the approval of the competent authority and will issue the letter of acceptance (LOA) to the lowest responsive bidder. Chief Engineer (National Highways) of the state PWD / Project Director PIU shall enter into contract agreement with the lowest bidder, within 10 (ten) days in conformity with EPC bidding document.

The content of this letter shall be brought to the notice of all concerned for compliance.

Yours faithfully,

  
(Vivek Jaiswal)

Superintending Engineer (EAP)-I  
For Director General (RD) & Special Secretary

Copy to :

1. PPS to Secretary (RT&H) – for kind information
2. PPS to DG(RD)&SS– for kind information
3. All the Technical officers in the Ministry of Road Transport & Highways
4. JS (EIC) & CVO, Ministry of Road Transport & Highways
5. All ROs and ELOs of Ministry of Road Transport & Highways
6. The Secretary General, Indian Roads Congress
7. The Director, IAHE
8. Technical Circular File of EAP Section
9. NIC – for office intranet